

# St. Patrick's Elementary Elementary School Foundation, Inc.

2/28/2024

7:00 PM via Zoom Video Conference

## Attendance:

President	Patrica Powers	Present via Zoom
Board Member	John Jones	Present via Zoom
Board Member	Melissa Gwilt	Absent
Board Member	Jennifer Cossette	Present via Zoom
Board Member	Margaret (Meg) Tesmer	Absent
PTC/Parent Representative	Rachel Pace	Absent
Teacher Representative	Katelyn Boone	Present via Zoom
School Principal	Kristin Healt	Present via Zoom
Consultant	Rebecca vanLieshout	Present via Zoom
Superintendent of Catholic Schools	Amy Sansone Ed.D	Present via Zoom

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**Opening of the Meeting:** At 7:00 EST Patrick Powers opened the meeting with a Hail Mary.

**Introduction of the Participants:** Each participant was acknowledged.

**Acknowledgement of Principal:** Kristin Healt

**Confirmation of Quorum:** **NO** - 3 - number of voting members were present was not a quorum, therefore the meeting is for informational purposes only.

**Agenda Approval:** Approved/**Not Approved**. **No quorum**

**Approval of Minutes from 2/28/2024 Meeting:** Discussion of the key action items from the previous Board meetings. Discussion of the key action items from the previous Board meeting. Approved/**Not Approved**. **No quorum**

***The May 22, 2024 Board Meeting was held via Zoom Video Conference.***

**Public comments:**

No public comments at this time.

**Financial Report:**

Pat Powers presented the Financial Report. He received the financial report from Alice Nolan. He reported that the cash balance was down approximately \$55,000 due to an operating loss. He also reported that accounts receivable was up about \$23,000, most of that was attributable to tuition receivable. In total there is about \$27,000 in tuition receivable, with \$13,000 over ninety days delinquent. Letters have been sent to those families behind on tuition payments and have received some responses and begun receiving back payments from one family. The Board discussed how best to handle the delinquent accounts and confirmed that those with a delinquent balance cannot enroll

their child(ren) in the next school year until the balance has been brought current or unless they have made an arrangement with the school to pay the outstanding balance and are abiding by the terms of said agreement.

Mr. Powers also reported that the school is behind on their Diocesan monthly bills. The Guardians is making a loan to the school and perhaps a grant to help get those bills current before the end of the school year. He reports that the proceeds from this year's Basket Bonanza have not yet been transferred to the school account. He also noted that the school was awaiting payment from NYS for the mandated services, hopefully by the end of May, which payment will also include last year's back pay and should total approximately \$22,000. Superintendent Sansone reported that the Diocese just received communication from NYS that the 4% payment for last year should be cut by the end of this week and set a schedule for the remainder.

Tuition is up about 11 ½% this year. Overall income is up 5.7%, however expenses are up including PSI insurance (24%), textbooks, and repairs although a portion of the repairs and improvements will be reimbursed. Principal Healt did apply for a safety grant for \$13,000, which is expected to be received by the end of June.

Principal Healt will also be apply for the NYS STEM grant that reimburses a portion of teachers' salaries for not teaching religion as a content area. Superintendent Sansone also advised that next year art and music teachers' salaries in addition to math, science and technology teachers, will be included in the grant, provided they are not overtly teaching religion in their subjects. The reimbursement rate for next year is 38% of the salaries.

Mr. Powers reported that the school should start sending payments for the SBA loan. He is still working with the SBA to make the payment arrangements.

The Diocesan assessment for the bankruptcy for the school is expected to be \$10,000. Superintendent Sansone advised that the amount would be finalized and communicated in the next week. Because of the closure of Rome Catholic, the assessments will need to be reapportioned and has caused a slight delay.

Mr. Powers then reported that the last 'reviewed financials' were completed for June 30, 2022 but not yet for 2023. The 2022 reviewed financials cost \$4,000. He reported that he might look to have some of that donated back by Gustafson and Co. or ask the Diocese if the school could 'skip' a year of reviewed financials or reduce the level of review to help reduce the cost.

The ERC credit is still pending. The IRS is working on the 800,000 applications received but is extremely behind.

Lastly, the school is in the process of interviewing for a bookkeeper to replace Alice Nolan who is retiring at the end of June.

This concludes the Financial Report.

## **Old Business**

*None*

## **New Business**

Pat Powers inquired regarding Board elections. John Jones suggested that elections/decision be made at the next Board meeting with the intent to have new Board members in place by November.

There was no other new business.

## **Principal's Report:**

Currently the school has 123 students enrolled. Open enrollment for next year has been underway since February and to date 112 are enrolled for next year. Pre-K 3 is currently at 13, which is much higher than in previous years. Pre-K 4 is down, which is to be expected with the public school offering free Pre-K. Mailings have been sent out to the parents of students who attended Rome Catholic. The Diocese is working with the schools to assist. Busing is required to be provided for students who live within 15 miles of the school.

Five catechumens joined the Church in April, and another student who was not in the initial group will be joining soon.

The sixth grade graduation mass will be on June 25, 2024.

The spring concert was last week and was a great success along with the Buy One Get One Book Fair. The Planetarium is coming tomorrow, which was rescheduled from this winter due to weather. The school will also be participating the Memorial Day Parade in Oneida on Friday.

Lots of field trips are scheduled for next month.

The school had a Dress Down in Blue day to support the Madison County PBA. The PBA wanted to thank the students and have arranged to bring the SWAT Team to school on Fun Day, June 21, 2024.

The school has also collected diapers for Joseph's House, helped at Karing Kitchen (6<sup>th</sup> grade) and is currently collecting cereal boxes for the food pantries.

This concludes the Principal's report.  
Comments/Questions: None at this time.

## **Teacher Report:**

Katie Boone shared the Teacher Report.

PK 3	<p>In ELA we are writing and recognizing the letter Vv, identifying and repeating letter sounds and writing our names. In math we are counting and writing up to the number 8. We are using graphs and simple AB, ABB, patterns. In science we are learning about germs, springtime, bouncing bubbles, and all sorts of activities that involve using the scientific method to find answers. In religion we celebrate specific feast days, including the joy of these 50 days of Easter. We have been doing activities that remind us that in work, play, and creative activities we can praise God.</p>
PK4	<p>ELA: We are working on writing the letters Jj, Kk, Xx, Yy and their sounds. We are working on an acrostic poem for Mothers Day.  Math: We just finished writing and counting numbers to 20. We will start reviewing what we know. We continue to work on graphing and patterns.  Science: We have learned about germs, springtime, bouncing bubbles, and all sorts of activities that involve using the scientific method to find answers. We worked in groups to come up with a way to get our counting bears safely across the water, using only certain objects,  SS: We talked about Earth day, and how to recycle. We learned about community helpers that help us keep the Earth clean. We made an earth craft out of coffee filters. Right now we are working on Mothers Day and making crafts.  Religion: We celebrated specific feast days, including the joy of these 50 days of Easter. We have been doing activities that remind us that in work, play and creative activities we can praise God.</p>
Kindergarten	<p>Reading: Reading stories with a focus on CVCe pattern  Writing: Just finished a writing piece on how they can help the Earth.  Math: Comparing objects by height, weight, length, and volume as well as identifying 3D shapes  Science: Starting a new unit about bugs and will be watching the life cycle of butterflies and ladybugs that have just arrived  SS: Learning about the terms past, present, and future and how things have changed over time  Religion: How our hands are a gift from God and that they should be used to serve others and the different ways we are called to serve</p>
1	<p>First graders are practicing reading informational texts and writing down facts they learn. They are also writing paragraphs about what they want to be when they grow up. These have been so fun to read. We just finished learning all about time and money. We are getting ready to start our next chapter and learn about fraction concepts. In science we are learning about sounds and vibrations and how they make silly sounds in cartoons. In social studies we are learning about important American landmarks and symbols. In religion we learned all about Mary for the month of May and reviewed what it means to be a follower of Jesus.</p>
2	<p>In Math we have been measuring EVERYTHING with everything. We have been using rulers (with inches and centimeters), tape measures, yard sticks, meter sticks, even a measuring wheel! We will be moving into Geometry soon.  In Religion we have been focused on Mary this month. We began the month by crowning Mary in a prayer ceremony where we were grateful to have Bishop and others from the Catholic Schools Office join us. Thank you to Bobbie Powers for the beautiful pillow and flower crown for Mary. The</p>

	<p>students made their own miraculous medals out of tin foil and we have been working on taking time to pray the rosary daily.</p> <p>In Science we just finished up our Plant Life Cycle unit by planting flowers to send home for Mothers Day. We are moving into our Material Magic Unit where we explore Material Properties and Engineering.</p> <p>In Social Studies we are talking about parts of our Government and what they do to protect us as a country and as individuals.</p> <p>In ELA we have been working on different writing styles and making sure we include all the components of a good writing piece. We have been practicing our reading fluency with more expression. We also have been working on spelling larger, more complex words by using dictionaries to help us find the words and their meanings.</p>
3	<p>ELA- 3rd grade continues to work on cause and effect. We are also making inferences from our reading passages. We are extending our written responses using more descriptive language and specific references to our reading.</p> <p>Math- we have just concluded our unit on fractions. The kids rocked it! We are moving into measurement next. We have been doing more of our math work on the chromebooks as opposed to paper and pencil. In Religion we have been exploring some of the saints as well as the concepts of mercy and forgiveness. In Social Studies we are studying the European explorers to North America. Our Science unit has focused on adaptations, heredity and traits of plants and animals.</p>
4	<p>4th grade continues learning about the 10 commandments in greater detail. In ELA we are reading books in small groups based on our reading level and answering questions about what we have read. 4th grade is writing an opinion piece about what class they would rather take (intro to magic or 3D printing) as well as an informative piece about what they did over Spring Break. In math we are working on adding and subtracting fractions and mixed numbers. Science we are learning about gravitational energy in relation to what makes roller coasters go fast. In SS we are learning about colonial NY and imports and exports they received from Europe.</p>
5	<p>In ELA and Social Studies, we are completing a National Parks Research Project. Some students are also extending their learning by creating a virtual field trip for the lower grades.</p> <p>In Science students have been exploring the human effect on the environment and conservation.</p> <p>In Math students have been learning about addition and subtraction of fractions and mixed numbers.</p>
6	<p>In ELA and Social Studies, we are completing a National Parks Research Project. Some students are also extending their learning by creating a virtual field trip for the lower grades.</p> <p>In Science students have been exploring the human effect on the environment and plant and animal cells.</p> <p>In Math students have been working on algebraic equations, area and volume of geometric shapes.</p>

Teacher Report concluded.

**PTC Report:**

Rachel Pace was not present to present the PTC Report. In her absence, Mrs. Healt reported that this year's Basket Bonanza netted close to \$30,000.

PTC Report concluded.

**Final concerns/comments/questions:**

Reminder to look for Board nominations before the August Board meeting. The nominations committee should convene.

**Adjournment:**

The meeting was closed with a Glory Be.

**Meeting adjourned at 7:44 pm.**