**St Patrick’s Elementary School Board**

05/04/2022

**7:00 PM – Zoom Platform**

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| **Attendance:** |  |  |
| President | Rebecca vanLieshout | Present via Zoom |
| Vice President | Pat Powers | Present via Zoom |
| Secretary/Treasurer | Julie Netzband | Present via Zoom |
| Board Member | John Jones | Present Via Zoom |
| Board Member  Board Member  Board Member  PTC/Parent Representative | Melissa Gwilt  Jennifer Cossette  Margaret (Meg) Tesmer  Rachel Pace | Present Via Zoom  Absent  Present Via Zoom  Present Via Zoom |
| Teacher Representative | Katherine Wright | Absent |
| School Principal  Pastor | Kristin Health  Father Brooks | Present Via Zoom  Present Via Zoom |

**Opening of the Meeting:** Meeting opened by School Board President, Becky vanLieshout with a prayer by Father Brooks.

**Introduction of the Participants:** Board members/participants acknowledged.

**Acknowledgment of Principal:** Kristin Healt

**Confirmation of Quorum:**6 voting board members were present.

**Agenda Approval:**

Agenda reviewed with one addition to old business by John Jones: Secure funding for digital sign for advertising. A motion was made to approve the revised agenda by John Jones, second by Becky van Lieshout, vote taken, membership approved/motion carried.

**Approval of Minutes from 02/02/2022 Meeting:**

Minutes of the previous meeting were reviewed. An addition was made to add Father Brooks to the Board Attendance/attendees. Motion to accept the 02/02/22 meeting minutes with the above addition was made by Becky van Leishout, second by John Jones, vote taken; motion carried.

**The May 4, 2022, Board meeting was held via Zoom**

**Public comments:**

No public comments at this time.

**Principal’s Report: Principal Kristin Healt**

Registration

Principal Healt reviewed registration/enrollment for the 2022/2023 school year. At this time we have 130 students enrolled.

Pre K-4 has one opening left and will begin a waiting list.

Second grade is full at 20 students.

There are 15 students in 6th grade.

Second grade will move to the second floor to make room for Pre K-4.

Upcoming events:

May 18th, 2022 May Crowning.

May 26th, Ascension Thursday Mass.

May 13th will be our Walk-a-Thon in memory of Jenna Jabarah.

The Spring Bookfair is this week.

We will also be celebrating Teacher appreciation week

Information/updates:

ELA & Math tests were completed. On Wednesday teachers will be scoring again.

There were 9 Art Contest winners from St. Patrick’s School who will be recognized at Heart’s Hill Inn awards dinner.

Our service project this month is collecting health care products for those in need.

A STREAM lab is in the process of being developed in an unused area of the second floor. Electrical work is being done there now to prepare the space. This lab will include a Lego wall. The 3rd – 6th Grade will be using the Library/Media Center weekly.

This concludes the Principal’s Report.

Comments/Questions: None at this time.

**Financial Report:**

Report given by Pat Powers:

Income Statement review.

Net income: $37,826.00

Expenses: Salary up $73,000.00 as there were 3 payrolls in March and this year, we have a 6th grade teacher.

Budget 2022/2023

Goals are to increase fundraising and gifts from outside sources. We are looking into opening a day care on site in the convent.

Tuition was not increased this school year and remains the lowest tuition in the area.

The outdoor Rosary remains in progress as does a grant received by the City of Oneida.

Financial aid requests are being processed at this time.

This concludes the Financial Report by Pat Powers.

Motion to accept financial report made by John Jones, seconded by Becky

van Lieshout. Vote taken; motion carried.

**Old Business:**

Marketing: Digital sign advertising. A request will be made to the Guardians of St. Patrick’s School Charitable Foundation to supply funds for the marketing campaign. Signs are now located at Coneheads Ice Cream, Phol’s in Vernon, Rt. 13 in Canastota and in Chittenango. The marketing will promote the school, student enrollment and all fundraising events.

This concludes old business.

**New Business:**

Downtown revitalization project.

Father Ballard and Father Brooks submitted a proposal that included several upgrades for our school. These improvements included grass in front of the building, digital sign, painting the building and windows.

The Guardians will be looking to the City of Oneida for sidewalk repair funding.

This concludes new business.

**Teachers Report:**

Teachers Report given by P. Pennise on behalf of K. Wright.

Summary of classroom activities presented.

Pre-K 3: Students are working on letter writing/sounds writing and recognizing their name.

Pre-K4: Students are learning about Earth Day, the lifecycle of a chick, and their first and last name.

Kindergarten: Students are learning about their communities and preparing for graduation.

1st: Students are learning place values and two digit addition and subtraction.

2nd: Students are learning about insects, working on their writing skills and preparing for May Crowning.

3rd: Students are working hard on fractions.

4th: Learning about Fractions and local history of the Erie Canal and Ft. Stanwix.

5th: Students are working on their math skills, learning about the American Revolution and reading Fever 1973.

6th: Reviewed the April service project completed by the students.

Teachers Report concluded.

Comments: Becky van Lieshout reflected on the exceptional teachers here at St. Patrick’s School and notes they are appreciated everyday, not just during Teacher Appreciation Week.

**Parent Teacher Committee:**

PTC President Rachel Pace reported:

Fundraiser: Lottery fundraiser will continue through May.

Basket Bonanza will be held in June.

September 2022 is the 100th Anniversary Celebration. A review of activities in the planning stage was provided.

This concludes the PTC Report.

**Final concerns/comments/questions:**

There were no other comments, questions, or concerns at this time.

**Schedule of 2021/2022 School Board Meetings**

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| **St. Patrick’s School Board** | **Location to be announced/Virtual Component to be included** |
| Nov 3, 2021 | 7:00pm |
| Feb 3, 2022 | 7:00pm |
| May 4, 2022 | 7:00pm |
| Aug 3, 2022 | 7:00pm |

Next meeting is scheduled for August 3, 2022, 7:00pm. This meeting will be virtual, and perhaps in person if conditions allow.

**Adjournment:**

Motion to adjourn made by John Jones, second by Pat Powers, vote taken, membership approved – meeting adjourned at 8:08pm.