**St Patrick’s Elementary School Board**

2/03/2021

7:00 PM

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| **Attendance:** |  |  |
| President | Rebecca vanLieshout | Present via Zoom |
| Vice President | Pat Powers | Present via Zoom |
| Secretary/Treasurer | Julie Netzband | Present via Zoom |
| Board Member | John Jones | Present Via Zoom |
| Board Member Board MemberPTC/Parent Representative | Melissa GwiltJennifer CossetteRachel Pace | AbsentPresent Via ZoomPresent Via Zoom |
| Teacher Representative | Katherine Wright | Present Via Zoom |
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**Opening of the Meeting:** At 7:00pm EST Becky vanLieshout opened the meeting with a prayer via Zoom platform.

**Introduction of the Participants:** Each Board participant was acknowledged.

Acknowledgement of St. Patrick’s Principal, Kristin Healt.

**Confirmation of Quorum:**5 voting directors were present.

**Agenda Approval:**

A motion to approve the agenda for this evenings meeting was made by Christine Cavanaugh, second to the motion made by Pat Powers, vote taken membership approved/motion carried.

**Approval of Minutes from 08/12/2020 Meeting:**

Minutes of the previous meeting were reviewed. There were no additions or corrections. Motion to accept the minutes made by Pat Powers, seconded by Christine Cavanaugh, vote taken, membership approved/motion carried.

**The February 3, Board meeting was held via Zoom due to the COVID-19 pandemic and continued restrictions on gatherings.**

**Public comments:**

There were no public comments at this time.

Board President, B. vanLieshout commented on behalf of the School Board on the continued great job being done by the Faculty members and staff of St. Patrick’s Elementary School. Our new Priests, Father Ballard and Father Brooks are very proactive and supportive of our school.

**Financial Report:**

Report given by Pat Powers:

Pat Powers discussed the profit and loss statement.

Tuition payments have increased by $38,850.00.

Salaries and Repair costs are down compared to the previous year.

($6,494.00 increase versus a loss in the 2019 financials)

The school has approximately 4 months of expenses on hand ($216,265.00).

This concludes the initial portion of the Financial Report by Pat Powers.

Christine Cavanaugh made a motion to accept the financial report. Second received from John Jones, vote taken, membership approved/report accepted.

At this time Pat Powers advised the school applied and received an Economic Injury Disaster Loan (EDIL) in the amount of $24,800.00. At this time the St. Patrick’s Elementary School Board is acknowledging, on the record, the loan application and subsequent receipt of this EDIL in the amount of $24,800.00.

Motion made by John Jones, seconded by Pat Powers, vote taken, membership approved/motion carried.

Paycheck Protection Program (PPP) second-draw loan applications was discussed. Christine Cavanaugh made a motion to approve a second-draw loan application for the PPP, second by Jennifer Cossette, vote taken, membership approved/motion carried.

John Jones introduced the idea of exploring the benefits of securing a line of credit for future needs of the school. A brief discussion was held. Further investigation would be needed into the terms of this line of credit.

Update on Parish subsidies: They are projected to be down $50,000.00.

FEMA emergency disaster grant paperwork has been completed. The funds are to be used for upgrades for the school during the COVID-19 disaster.

Comments or questions from the floor. None

Financial report completed.

**Old Business:**

Becky vanLieshout reported on how the school has successfully maintained the Covid regulations. This diligence has allowed St. Patrick’s School to remain open and operating.

St. Patrick’s School was not required to do in school testing, as there were, no Covid outbreaks in the school.

Mission Statement:

Principal Healt will be forwarding the completed Mission Statement to B. vanLieshout for SPES Board review.

Comments/Questions: None

**New Business:**

2021-2022 Budget:

The 2021-2022 budget is in progress. Comments by Pat Powers - we are short on revenue versus expenses. If we receive PPP forgiveness it will help.

Audit: Remains in progress.

K-6 Tuition will remain the same.

Additional details for both audit and budget will be reviewed at our next meeting.

**Principal’s Report:**

Principal Kristin Healt reported:

St. Patrick’s Teachers, parents and students are doing great! Our objective remains to keep our kids in school.

* Discussed a marketing grant for $3000.00
* Former student, Sravan Kodali has started a free online tutoring program.

Student enrollment: Two new students are arriving after February break.

Comments/Questions: None

This concludes the Principal’s Report.

**Teachers Report:**

Report given by Katie Wright

PK3 – Students are doing very well. They are working on science experiments and enjoying the snow.

PK4 – Students are learning about Noah’s Ark and their sight words.

K – Students are working on making good choices and their Martin Luther King prayer service.

1stStudents are working on writing stories to improve their skills.

2nd – Students are working on opinion pieces, learning about colder climates and growing closer to Jesus.

3rd – Students are reading Judy Moody and learning about family heritage.

4th – Students are reading the Chronicles of Narnia, had a Turkish Tea party, and are learning about the Iroquois and building Longhouses.

5th – Students are learning about the 13 Colonies.

6th – Students are learning about God’s love for us and his people.

Board member, John Jones inquired about needs of the teachers. During this discussion we learned the members of the faculty are frustrated with the age of their technology. Laptop computers are approximately 5 years old or older, and need Windows updates. Discussion continued on how to make technological improvements.

Further inquiry will be made in to resolving these issues.

Comments/Questions: None

This concludes the Teacher’s Report.

**Parent Teacher Committee Update:**

PTC President Rachel Pace reported:

Account balance $11, 932.21

We are having great participation in fundraisers. We have worked hard to not overwhelm families and spread out fundraising evenly.

Pace is receiving positive feedback from families.

Next PTC meeting they will be discussing Basket Bonanza. The fall fundraiser was nice allowing for funds to work with moving into the school year.

Catalog fundraisers have been successful.

Future suggestions for additional fundraising: Facebook garage sale and Market place sales where funds come to St. Patrick’s School.

Comments/Questions: None

This concludes the PTC Report.

**Final concerns/comments/questions:**

There were no other comments, questions, or concerns at this time.

**Schedule of 2020/2021 School Board Meetings**

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| **St. Patrick’s School Board**  | **Location to be announced/Virtual Component to be included** |
| Nov 4, 2020 | 7:00pm  |
| Feb 3, 2021 | 7:00pm  |
| May 5, 2021 | 7:00pm |
| Aug 4, 2021 | 7:00pm |

Next meeting is scheduled for May 5, 2021, 7:00pm. This meeting will be virtual, and perhaps in person if conditions allow.

**Adjournment:**

Motion to adjourn made by John Jones, second by Christine Cavanaugh, vote taken, membership approved – meeting adjourned at 7:51pm.