

St Patrick's Elementary School Board

08/12/2020

7:00 PM

Attendance:

President	Rebecca vanLieshout	Present via Zoom
Vice President	Pat Powers	Present via Zoom
Secretary/Treasurer	Julie Netzbund	Present via Zoom
Board Member	John Jones	Present Via Zoom
PTC/Parent Representative	Rachel Pace	Present Via Zoom

Opening of the Meeting: At 7:04pm EST Becky vanLieshout opened the meeting with via Zoom platform.

Introduction of the Participants: Each Board participant was acknowledged.

Acknowledgement of St. Patrick's Principal, Kristin Healt.

Confirmation of Quorum: 5 voting directors were present.

Agenda Approval:

Amendment to the meeting agenda: Introduction of St. Patrick's School Board Members. Motion for agenda amendment made by Becky vanLieshout, seconded by John Jones, vote taken membership approved/motion carried.

Pat Powers then made a motion to approve the amended agenda, seconded by Jennifer Cossette, vote taken membership approved/motion carried.

At this time an introduction of the St. Patrick's Elementary School Board was conducted. Melissa Gwilt was introduced as a new Board Member.

Approval of Minutes from 05/06/2020 Meeting:

Minutes of the previous meeting were reviewed. Motion to accept the minutes made by Pat Powers, seconded by John Jones, vote taken membership approved/motion carried.

The August meeting was held virtually due to the COVID-19 pandemic and restrictions on gatherings.

Public comments:

None at this time

Financial Report:

Report given by Pat Powers:

Pat Powers reported on the Paycheck Protection act and loan secured from the Syracuse Diocese allowed us to finish our year (06/30/2020) with positive cash flow.

The Bishop realized the effort being put forth by parents, School Board members, and faculty to keep our school operating. There will be a 50,000.00 (fifty thousand dollar) cut in subsidies from the Diocese moving forward.

Unexpected expenses are PPE (personal protective equipment), water cooler replacements. John Jones asked how many months of operation funds we have at this time and Pat Powers replied, three months. In a month to three weeks we'll be having our largest fund raiser – Basket Bonanza.

PCA (Pastoral Care Association) Letter generated donations to St. Patrick's School, as well as, the Guardians of St. Patrick's School Foundation.

At this time we discussed two new Priests to our community. Father Chris Ballard and Father Nathan Brooks. It was reported they are both excited to be involved with our School and are looking forward to the school year.

Mass Schedules will change to only 1 mass per area church per weekend. This will surely deplete revenue and negatively impact us financially. As a school community we need to be mindful of this depleted revenue and adjust accordingly as it relates to our fundraising. Due to Syracuse Diocese filing Chapter 11, people may be more likely to give to their local parish.

John Jones reflected on the Guardians of St. Patrick's School Foundation and how they have been accepting and protecting donations to directly support St. Patrick's Elementary.

This concluded the Financial Report by Pat Powers.

A motion to accept the report was made by John Jones, seconded by Julie Netzband, vote taken, membership approved.

Old Business:

529 Plan – CORRECTION:

During the previous meeting (May 6, 2020) it was reported;

529 Plan for St. Patrick's Families. Presented by Ellen Bowe.

Bowe described how the 529 plan can assist families deduct their Catholic School tuition on their annual federal taxes. Further information to be distributed to families.

St. Patrick's School Board Member, Melissa Gwilt advised NY State does not follow the federal guidelines and thus, St. Patrick's families are not eligible for the 529 Plan federal tax savings.

New Business:

The school has hired a new custodian. This position is full time and will include cleaning and disinfecting the school.

The school will be updating the water system to meet the Department of Health guidelines. Principal Healt reports it will need to be a free standing unit and have a filling station. Estimates are being obtained at this time.

Schedule of Upcoming Meetings:

St. Patrick's School Board has set the following meeting schedule for the 2020/2021 school year. These dates will be added to the School's website and family calendars. A motion was made to accept these future meeting dates by Becky vanLieshout, seconded by John Jones, vote taken, membership approved.

Schedule of 2020/2021 School Board Meetings

St. Patrick's School Board	Location to be announced/Virtual Component to be included
Nov 4, 2020	7:00pm
Feb 3, 2021	7:00pm
May 5, 2021	7:00pm
Aug 4, 2021	7:00pm

Tuition Assistance Application Reimbursement:

Becky vanLieshout requested the School cover the application fee for families who apply for tuition assistance. A motion was made by Julie Netzband, second by John Jones, vote taken membership approved.

Fifth and Sixth Grade:

Fifth and sixth grades will be combined for the 20/2021 academic year. There will be one teacher and full time aid Mon-Friday.

New School Board Members:

Report given by John Jones:

Introduction of Melissa Gwilt to the St. Patrick's School Board.

A second applicant, Mark Barbano was deemed ineligible, as he is currently an employee of the school, and the bylaws prevent his membership at this time.

Principal's Report:

Principal Kristin Healt reported:

90 Students have reregistered at this time. We have 10 more inquiries pending.

Currently 18 students is the maximum per class.

The Kindergarten is full and we currently have 4 on a waiting list.

Pre K-3 will be lead by Breanne Tysco.

Pre K-4 we have 16 registered and can take 2 more.

1st 8 Students

2nd 12 Students

3rd 6 Students

4th 11 Students

5th 6 Students

6th 6 Students (2 more interested)

Re-opening Planning Committee (Principal Healt, Secretary Robyn Barbano, PTC President Rachel Pace, Substitute Teacher Mr. Ribera, 5th Grade Teacher Mrs. Marris, 2nd Grade Teacher Mrs. Pennise, and School Nurse Anita Baldwin)

This committee has been working diligently and the reopening plan can be found on our website. Masks will be worn when we can't social distance. During instruction masks will not be required if social distancing requirements are met.

There will be 3 lunch periods.

If a positive Covid Case occurs the Madison County Health Department will lead and coordinate the follow up response.

There will be 3 styles of parent meetings:

Orientation Day, Video message from teachers to parents and students, Meet and greet in person and by appointment.

Additional reopening details:

Our students will have their temperature taken at home prior to their arrival at school.

We will limit exposure to the school by limiting access for deliveries.

Teacher Interviews:

4th Grade interviews will be held on Friday (8/15). At this time we have received a resignation from 3rd Grade teacher Erin Thompson, and will need to fill this position also.

The St. Patrick's School Board recognized Principal Healt and School Secretary Robyn Barbano and applauded their hard work and dedication during this time.

Teachers Report: None given at this time.

Parent Teacher Committee Update:

PTC President Rachel Pace reported:

Basket Bonanza:

The Basket Bonanza will be held on September 12th, in the school parking lot. It will be a 6 hour event – to buy tickets (12-6pm), and the drawing will be a Facebook live event.

The committee is requesting to push BB information to family and friends. We are encouraging more basket donations that can be dropped off at the school (M-Thurs 8:00-12:00pm). The BB committee includes: Rachel Pace, Robyn Barbano, Jody VanAuken, and Patty Bennett. We will need a total of 10 workers for the event. Sign ups will be going out.

Other PTC Events:

A list of events will be distributed to school families, as well as Parent Contracts. At this time the PTC will hold off on implementing a point system and revisit it in the future.

If you are not already a friend to the PTC on Facebook, please join our community.

Digital Sign:

John Jones opened a discussion regarding a digital sign for St. Patrick's School.

Jennifer Cossette will research with the City of Oneida who we should inquire with regarding a digital sign to advertise St. Patrick's School and our events. This may require a variance granted by the Zoning Board.

John Jones suggested looking into a sponsor for a digital sign.

Financial Donations:

Becky vanLieshout discussed a future financial appeal to the area churches for donations.

Final concerns:

Becky opened the floor for final concerns before adjourning.

Parent Brad Bowe inquired about a meeting regarding the 5th and 6th grades.

Bowe was advised an email would be sent with meeting details.

Confirmation request on the first day of school was made by Mrs. Carll.

The first day of school is scheduled for September 9, 2020.

Next meeting is scheduled for November 4th, 2020, 7:00pm. This meeting will be virtual, and perhaps in person if conditions allow.

Adjournment:

Motion to adjourn made by John Jones, second by Julie Netzband, membership approved – meeting adjourned.