Meeting Date: January 14, 2020

Meeting was called to order at 4:30 pm by Rachel Pace

Present: Rachel Pace, Kristin Healt, Diala Karadsheh, Jill Woodcock, Melissa Marris, Jen Neff, Melissa Kraeger

1. **PRAYER:** Heavenly Father, be with us as we meet. Guide us as we talk. Stay with us as we plan. Open our ears as we listen. Open our eyes to your vision. In Jesus’ name, Amen.

2. **AGENDA APPROVAL/REVISIONS:** NA

3. **APPROVAL OF MINUTES:** The minutes were reviewed with the attendees and approved unanimously

4. **TREASURER REPORT:**
   - As of 12/10/19: $4,732.39
   - As of today: $2,531.04
   - Withdrawals that have been made in the past month include paying for staff christmas gifts, several basket bonanza vendors, as well as several valentine’s day dance vendors
   - Attendees reviewed the PTC Budget, discussed which events made more than the projected profit and the ones that made less than projected profit. One of the figures under “money out” needed to be adjusted to show the actual amount of money that needs to be given to the school’s account.

5. **NEW BUSINESS:**
   **Catholic Schools Week:**
   Kristin connected with Servomation regarding lunch. The cost is still TBD. Robyn set up a sign up genius for 8 volunteers to assist with the lunchtimes of 11:45-12:45.

   **Valentine’s Day Dance:**
   There are some concerns on the lack of ticket sales. It was noted that the flyer did not specify how payments can be made towards tickets (online vs. going to the school). The committee discussed whether or not there should be an incentive to buy them; Kristin planned on putting on facebook a “like-comment-share” incentive for someone to receive a free adult and free children’s ticket to the dance. There will be a half sheet reminder that goes home with students next week reminding families about the event.

   **Misc. Items:**
   Dr. Seuss’s birthday: Monday 3/2 - Lisa made the flyer and put it in Kristin’s google drive. This will be sent home on February 24th for families to sign up and come into the classroom to be a guest reader. Those who sign up must be VIRTUS trained. There was a question regarding where abouts we can purchase red and blue ice cream cups.
May - Mother’s Day Plant Sale

There was discussion on whether or not this needed to have a sub committee. It was suggested by Kristin that we consider having this event be a “pre-ordering” event which would use less volunteers and no overhead costs. The committee agreed it’s worth trying.

Miscellaneous:
Creating Sub committees:
This will make planning easier as well as make PTC meetings faster. The committee agrees that we need to consider changing the Parent Contract to create an additional obligation. Holy Cross’s parent contract was reviewed as they currently use a point system and what isn’t fulfilled, the families get billed. This topic will be looked at further in a future meeting.

6. Old Business:

• Little Caesars: Jen Neff spoke with Julie Netzband. They are set. It is up and running and is finished this week.

7. Once Around: None
The next board of education meeting is February 5th at 7:00. This is open to the public. It is encouraged that more parents and families attend.

8. NEXT MEETING: 2/11/2020 at 4:30

Adjournment: Rachel Pace moved to adjourn. The motion to adjourn was approved unanimously. Meeting adjourned at 5:41 pm.

Respectfully submitted by: Rachel Pace